



Association of Adventist  
Colleges and Universities  
3800 South 48th Street  
Lincoln, NE 68506

# Official Transcript Request and Counselor Recommendation

## To the Applicant

Please fill in your name, check off the schools to which you've applied and sign the form. Then, please take it to your counselor (or educational supervisor if homeschooled) as soon as possible.

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### Fill-in Your Name

Last Name First Middle

Preferred First Name

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### Select Where to Send Your Transcripts and Test Scores

Listed below are the mailing addresses and SAT/ACT codes for all the schools of the Association of Adventist Colleges and Universities, including those you've applied to. Please check the schools to which you have applied and wish to have your transcripts and test scores sent to by your high school counselor. This will help ensure all your supporting documents arrive at the appropriate office as soon as possible.

**Andrews University**  
Undergraduate Admissions  
Attn: Adventist Choice Processing  
4150 Administration Drive  
Berrien Springs, MI 49104-0740  
SAT Code: 1030  
ACT Code: 1992

**Canadian University College**  
Office of Admission  
Attn: Adventist Choice Processing  
5414 College Avenue  
Lacombe, Alberta T4L 2E5  
SAT Code: 0914  
ACT Code: 5208

**Florida Hospital College of Health Sciences**  
Office of Enrollment Services  
Attn: Adventist Choice Processing  
671 Winyah Drive  
Orlando, FL 32803  
SAT Code: 3614  
ACT Code: 4907

**Griggs University**  
Admission Office  
Attn: Adventist Choice Processing  
8903 N. US Highway 31, Suite 2  
Berrien Springs, MI 49104

Please submit your transcripts and test scores to the above address and Griggs admission staff will help you explore your Adventist distance education options.

**Kettering College**  
Admissions Office  
Attn: Adventist Choice Processing  
3737 Southern Boulevard  
Kettering, OH 45429-1299  
SAT Code: 0602  
ACT Code: 3279

**La Sierra University**  
Office of Admissions & Records  
Attn: Adventist Choice Processing  
4500 Riverwalk Pkwy  
Riverside, CA 92515  
SAT Code: 4380  
ACT Code: 0294

**Loma Linda University**  
Loma Linda University only accepts students who transfer from other colleges or who have already completed a bachelor's degree. No freshmen are accepted. If you have indicated an interest in one of the multiple health careers offered at LLU we will be happy to pass along your interest to their admission office. You may learn more at [www.llu.edu](http://www.llu.edu).

**Oakwood University**  
Admission Office  
Attn: Adventist Choice Processing  
7000 Adventist Boulevard, NW  
Huntsville, AL 35896  
SAT Code: 1586  
ACT Code: 0030

**Pacific Union College**  
Enrollment Services  
Attn: Adventist Choice Processing  
One Angwin Avenue  
Angwin, CA 94508  
SAT Code: 4600  
ACT Code: 0362

**Southern Adventist University**  
Office of Admissions  
Attn: Adventist Choice Processing  
4881 Taylor Circle  
Collegedale, TN 37315-0371  
SAT Code: 1727  
ACT Code: 4006

**Southwestern Adventist University**  
Office of Admissions  
Attn: Adventist Choice Processing  
Box 567  
Keene, TX 76059  
SAT Code: 6671  
ACT Code: 4184

**Union College**  
Enrollment Services  
Attn: Adventist Choice Processing  
3800 South 48th Street  
Lincoln, NE 68506-4300  
SAT Code: 6865  
ACT Code: 2480

**Walla Walla University**  
Undergraduate Admissions  
Attn: Adventist Choice Processing  
204 South College Avenue  
College Place, WA 99324-3000  
SAT Code: 4940  
ACT Code: 4486

**Washington Adventist University**  
Admissions Office  
Attn: Adventist Choice Processing  
7600 Flower Avenue  
Takoma Park, MD 20912  
SAT Code: 5890  
ACT Code: 1687

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### Please Sign and Date Below

Signature Date

I understand that my application is considered complete only when my transcript, official test scores and counselor's recommendation have been received

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### Take this form to your counselor (or educational supervisor if homeschooled) as soon as possible.

continue on next page

# Official Transcript Request and Counselor Recommendation

continued

## To the Counselor

Please complete and return this form, along with the applicant's official high school transcript, to each of the schools noted by the applicant. The schools' mailing addresses can be found on the first page of this document.

Counselor Name \_\_\_\_\_

Title \_\_\_\_\_ School \_\_\_\_\_

Counselor's Phone \_\_\_\_\_ Counselor's Fax \_\_\_\_\_

Counselor's Email \_\_\_\_\_ CEEB/ACT Code \_\_\_\_\_

High School Average (at time of application) \_\_\_\_\_

High School Average:  Weighted  Not weighted (check only one)

## Ratings

Compared with other students in his or her class year, please rate this student in terms of:

	No basis	Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
<input type="checkbox"/> Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Extracurricular accomplishments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Personal qualities and character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Evaluation

Please write whatever you think is important about this student, including a description of academic, extracurricular and personal characteristics. We welcome a broad-based assessment that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I recommend this student:  With reservation  Fairly strongly  Strongly  Enthusiastically  No basis

Signature of Counselor/Advisor \_\_\_\_\_ Date \_\_\_\_\_